



Council members are hereby summoned to attend the Parish Council Meeting on Monday 14th July 2025 at 7.30 pm, at Chadlington Memorial Hall. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Chadlington Parish Council Clerk
08 July 2025

This meeting is open to the public.

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chair
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 09 June 2025
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.
6. To receive reports from the County and District Councillors
7. To receive and comment on the Clerk's report

Planning and enforcement

8. 25/01255/FUL – Erection of a detached garage
Land at Green End, Chadlington
9. 25/01314/FUL – Development of five dwellings with commensurate ancillary provision and associated works
Tite Inn, Mill Lane, Chadlington
10. 25/01315/FUL – Erection of 2 commercial buildings for mixed use class B2/B8/E(g).
Provision of car parking and cycle parking and landscaping. Erection of security entrance gate
Storage Land, Horseshoe Lane, Chadlington
11. 25/01531/HHD – Erection of single storey extension and replace existing window in southeast elevation with a door
The Rickyard, West End, Chadlington
12. Any planning applications or enforcement notices received before the meeting
13. To receive an update of previous planning applications and enforcement actions
14. To consider responding to the draft Local Plan Policies proposals and agree actions

Playground

15. To receive the regular playground inspection reports and agree actions
16. To consider a quotation for playground wall repairs and agree actions

17. To consider a request from the Diplock Trust to install a bench in memory of Susan Myatt, and agree actions
18. To receive an update regarding playground maintenance matters and agree actions

Parish Maintenance

19. To consider salt bin and salt bag options from OCC and agree actions

Community

20. To receive an update regarding the Housing Needs project and agree actions
21. To receive an update from the Traffic Management Working Group and agree actions
22. To consider responding to the Local Government Reorganisation proposals from Oxfordshire County Council, the District Councils and Oxford City Council, and agree actions

Finance and administration

23. To ratify expenditure since the last meeting
24. To approve current payments
25. To authorise the bank signatories to sign the approved payments
26. To note monies received
27. To receive an update of the current status of the bank account
28. To approve the bank reconciliation
29. To approve the finance update
30. To approve the budget update
31. To approve the reserves update
32. To consider Clerk and Councillor training opportunities and agree actions
33. To consider adding OCC Pension to the Administration Contracts List and the Scheduled Payments List
34. To review and approve the Staffing Committee Terms of Reference
35. To review and approve the Stocks Management Working Group Terms of Reference
36. To review and approve the Traffic Management Working Group Terms of Reference
37. To review and approve the IT Policy
38. To consider the Letter of Engagement for the 2025-2026 internal auditor, and agree actions

Correspondence and information

39. To note correspondence received and agree actions
40. To receive items for information only

Next meeting

41. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting
42. Next meeting – to note the date, time and place of the next council meeting

Confidential

43. To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following items
44. To receive an update regarding the Sports Field lease and agree actions
45. To receive an update regarding the transfer of The Stocks and agree actions