

### **Scheme of delegation to the Clerk**

Council: Chadlington Parish Council

Approved:

1	As listed in the approved Standing Orders
2	As listed in the approved Financial Regulations
3	As listed in the employment contract
4	As listed in the job description
5	As listed in approved policies and procedures
6	To arrange the annual independent playground safety inspection
7	To manage the Civic Protocol Procedure and liase with local organisations as required
8	To purchase parish maintenance consumables and supplies as required for repairs, maintenance, and health and safety
9	To purchase adminstration consumables and supplies as required for council administration
10	To purchase consumables and supplies as required for the defibrillators
11	To report missing or damaged street signs to WODC