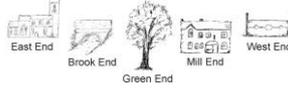


Chadlington Parish Council



MINUTES 20250414

APRIL 14, 2025

7.30 PM

CHADLINGTON MEMORIAL HALL

ATTENDEES	Gavin Carver, Ann Gate, Andrew Hutchings (Chair), Sarah Henly, John Ingram, Prakash Kelshiker Two members of the public Anne Ogilvie – Clerk
ABSENT	None

113. Welcome from the Chair

The Chair welcomed everyone to the meeting.

114. To receive apologies for absence

WODC Cllr Ridpath

115. To approve and sign the minutes of the meeting on 10 March 2025

It was **resolved** to approve the minutes of the meeting on 10 March 2025. The minutes were signed by the Chair.

116. To receive declarations of interest from Members regarding items on the agenda

Cllr Prakash regarding item 138.

117. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.

- A member of the public requested that the Council ask for chevrons to be marked on the roads at the entrances to the village.

- A member of the public advised the Council that there has been excavation activity at land on Horseshoe Lane.

- A member of the public queried when Watery Lane would be restored following the neighbouring building works.

118. To receive reports from the County and District Councillors

None.

119. To receive and comment on the Clerk's report

The Clerk's report was received and noted.

It was noted that a picnic bench needs to be repaired. It was **resolved** to delegate authority to the Clerk to arrange the repair of the damaged picnic bench.

Planning and Enforcement

**120. Planning application – 25/00464/HHD
Installation of 15 solar panels on roof – 4 Manor Court, Chadlington**

It was **resolved** not to comment on this application.

**121. Planning application – 25/00478/HHD
Loft conversion including roof lights to front and rear – 9 Eversley Close, Chadlington**

It was **resolved** not to comment on this application.

122. Any planning applications or enforcement notices received before the date of the meeting

None.

123. Update of previous planning applications and enforcement actions

APP/D3125/W/24/3344303 - Proposed Single Dwelling (Para 80e house), detached gatehouse, garage, office and pumphouse building, landscape enhancements, SuDs/ephemeral ponds, landscaped mounds and associated works (amended plans) – Land North of Green End, Chadlington

Appeal dismissed – 14 April 2025

24/03252/FUL – Demolition of existing holiday lets building and kennels and erection of a single dwelling with associated works – Kiln House, Old London Road, Chipping Norton

Refused – 20 March 2025

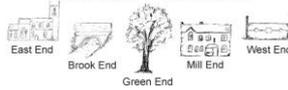
Signed

(Chair)

Date

2025/13

Chadlington Parish Council



24/03254/FUL – Conversion and extension of barn to form a single dwelling with associated works – Kiln House, Old London Road, Chipping Norton
Refused – 04 April 2025

24/03274/HHD- Demolition of existing conservatory and erection of a single storey extension and associated landscaping – 4 Daisy Bank, Green End, Chadlington
Under consideration

25/00097/HHD – Construction of a swimming pool, erection of pump house and associated landscaping within garden of dwelling – Barley Hill Farm, Chipping Norton Road, Chadlington
Approved – 20 March 2025

25/00311/S73 – Variation of condition 2 of planning permission 23/00751/FUL to allow changes to external and internal layout of approved dwellings – The Old Barn, East End, Chadlington
Approved – 02 April 2025

124. **To consider writing to the owner of the lorry park in Horseshoe Lane, Chadlington to remind them that alterations to the site presently used as a lorry park should not be undertaken until requisite planning permission has been sought and obtained, and the due process for evaluating environmental issues has been taken, proposed by Cllr Gate**

A verbal report was given by Cllr Gate.

It was **resolved** to write to the landowner regarding concerns about the impact of the works on the environment and wildlife, and advising that alterations to the site should not be undertaken until requisite planning permission has been sought and obtained, and the correct actions taken in respect to environmental issues.

Parish Maintenance

125. **To consider whether to register an expression of interest in OCC's Priority Action Flood Projects and agree actions**

It was **resolved** not to register an expression of interest in OCC's Priority Action Flood Projects.

Playground

126. **To consider holding an event at the playground and agree actions**

It was **resolved** to hold an event on 26 April at 3pm to celebrate the completion of the phase two refurbishment works and discuss phase three. Cllr Hutchings will draft an invite for the website and Facebook, and arrange the refreshments.

127. **To consider the quotation for replacing a rotten plank on the timber climber and agree actions**

The quotation from RPM Ltd to replace a rotten plank on the timber climber was considered.

It was **resolved** to contract RPM Ltd to replace a rotten plank on the timber climber, at a cost of £380.

128. **To consider the quotation for play bark and agree actions**

The cost from Hickman Landscapes for the supply and delivery of play bark was considered.

It was **resolved** to purchase four large bags (approx. 2920 litres) of play bark at a cost of £516.64, plus £18 delivery, from Hickman Landscapes.

Finance and Administration

129. **To ratify expenditure since the last meeting**

It was **resolved** to ratify the following payments:

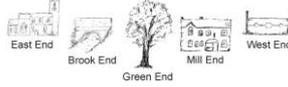
Wellers Law Group	Legal fees – playing field	£2340.00	chq 100577
OCC Pension	P12 – March 2025	personal	chq 100578
Anne Ogilvie	Salary P12	personal	chq 100580
HMRC	PAYE/NI – P12	personal	chq 100581
RPM Ltd	Playground maintenance	£1002.00	chq 100582
Logs Unlimited	Playground mowing	£116.40	chq 100583
Logs Unlimited	Playground fence post work	£331.20	chq 100584
TP Jones & Co LLP	Payroll – Jan-Mar	£58.50	chq 100585
Wellers Law Group	Legal fees & rent – playing field	£3409.00	chq 100586

Signed

(Chair)

Date

Chadlington Parish Council



130. To approve the current payments

It was **resolved** to approve the following payments:

WODC	Election cost - 2024	£200.00	chq 100588
Anne Ogilvie	Clerk reimbursement	£50.40	chq 100589
HSBC	Bank charge	£10.20	

131. To authorise the current bank signatories to sign the approved payments

It was **resolved** to authorise the current bank signatories to sign the approved payments.

132. To note monies received

Allotment rents	£24.00
Training contribution	£15.00

Correspondence and Information

133. To note correspondence received and agree actions

None.

134. To receive items for information only

- The Chair plans to host a meeting to discuss priorities and actions for 2025-2026.
- It was noted that WODC has refused the PC's request to modify the mowing scheme for The Stocks this year.

Next Meeting

135. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting

- To contact OCC Highways to request more warning signage about the playground, and a new warning sign about the school.

It was noted that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting.

136. Next meeting – to note the date, time and place of the next council meeting

Annual Council Meeting – Monday 12 May 2025, 7.30 pm, Chadlington Memorial Hall

Confidential

137. To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during the consideration of the following item

It was **resolved** under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during the consideration of the following item.

138. To consider the offer from WODC to transfer The Stocks to the Parish Council and agree actions

The offer from WODC to transfer The Stocks to the Parish Council was considered.

A quotation for the Council's legal costs was considered.

It was **resolved** to accept the offer from WODC to transfer The Stocks to the Parish Council.

It was noted that the Council will need to cover WODC's costs for the transfer.

It was **resolved** to cover WODC's costs for the transfer, approximately £1,190 plus advertising costs.

It was **resolved** to contract Wellers Law Group to provide legal representation for the Council with regards to the land transfer, at a cost of £1,500.

It was **resolved** to use earmarked reserves and general reserves to cover the costs of transferring The Stocks from WODC to the Parish Council.

It was **resolved** to delegate authority to the Clerk to progress the transfer of The Stocks from WODC to the Parish Council.

139. The meeting was closed at 8.45 pm.

Signed

(Chair)

Date

2025/15