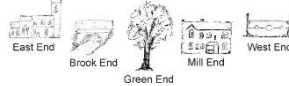


# Chadlington Parish Council



Council members are hereby summoned to attend the Parish Council Meeting on Monday 10<sup>th</sup> March 2025 at 7.30 pm, at Chadlington Memorial Hall. Please inform the Clerk if you are unable to attend.

*Anne Ogilvie*

Anne Ogilvie – Chadlington Parish Council Clerk  
04 March 2025

This meeting is open to the public.

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

## **Agenda**

1. Welcome from the Chair
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 10 February 2025
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.
6. To receive reports from the County and District Councillors
7. To receive and comment on the Clerk's report

### **Planning and enforcement**

8. 25/00311/S73 – Variation of condition 2 of planning permission 23/00751/FUL to allow changes to external appearance and internal layout of approved dwellings  
The Old Barn, East End, Chadlington
9. Any planning applications or enforcement notices received before the date of the meeting
10. To receive an update of previous planning applications and enforcement actions

### **Playground**

11. To receive the regular playground inspection reports and agree actions
12. To receive an update from the Playground Management Working Group and agree actions
13. To receive an update regarding the phase two refurbishment project and agree actions
14. To ratify the playground mowing contract for 2025
15. To receive an update regarding playground maintenance matters and agree actions

### **Parish Maintenance**

16. To delegate authority to the Clerk to report missing or damaged street signs to WODC

### **Community**

17. To receive an update regarding the Housing Needs project and agree actions

18. To receive an update regarding the Annual Parish Meeting and agree actions
19. To consider the request from TPV to advise them of the top priority in the parish in respect of police services and agree actions

#### **Allotments**

20. To consider the allotment waiting list and agree actions

#### **Finance and administration**

21. To note the increase in data protection fee from the ICO
22. To consider renewing the OALC membership and agree actions
23. To ratify expenditure since the last meeting
24. To approve current payments
25. To authorise the current bank signatories to sign the approved payments
26. To note monies received
27. To receive an update of the current status of the bank account
28. To approve the bank reconciliation
29. To approve the finance update
30. To approve the budget update
31. To consider the budget virement report and agree actions
32. To consider earmarked reserves report and agree actions
33. To approve the reserves update
34. To receive the report following the Internal Financial Check and agree actions
35. To receive the interim internal audit report and agree actions
36. To consider Clerk and Councillor training and agree actions
37. To review and approve the Staff Recruitment and Retention Policy
38. To review and approve the Reserves Policy
39. To review and approve the Expenses Policy
40. To review and approve the Requests for Information Policy
41. To review and approve the asset register

#### **Correspondence and information**

42. To note correspondence received and agree actions
43. To receive items for information only

#### **Next meeting**

44. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting
45. Next meeting – to note the date, time and place of the next council meeting

#### **Confidential**

46. To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meeting Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following item
47. To receive an update regarding the Sports Field lease and agree actions