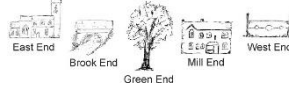


Chadlington Parish Council



Council members are hereby summoned to attend the Parish Council Meeting on Monday 9th September 2024 at 7.30 pm, at Chadlington Memorial Hall. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Chadlington Parish Council Clerk
03 September 2024

This meeting is open to the public.

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chair
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 12 August 2024
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.
6. To receive reports from the County and District Councillors
7. To receive and comment on the Clerk's report

Planning and enforcement

8. 24/02021/HHD – Proposed single storey side and rear extensions
Shepherds Gaze, West End, Chadlington
9. Any planning applications or enforcement notices received before the date of the meeting
10. To receive an update of previous planning applications and enforcement actions

Playground

11. To receive the regular playground inspection reports and agree actions
12. To receive the annual independent playground inspection report and agree actions
13. To receive an update from the Playground Management Working Group and agree actions
14. To consider quotations for phase two of the playground refurbishment project and agree actions

Parish Maintenance

15. To consider employing a lengthsman to manage public areas of the village and agree actions
16. To consider winter salt and salt bins and agree actions

Community

17. To receive an update regarding the playing field leases and agree actions

18. To receive an update regarding the Housing Needs project and agree actions
19. To consider signing up to the Oxfordshire Councils' Charter and agree actions

Budget and Action Plan 2025-2026

20. To consider the draft Action Plan for 2025-2026 and agree actions
21. To consider the draft budget for 2025-2026 and agree actions

Finance and administration

22. To ratify expenditure since the last meeting
23. To approve current payments
24. To authorise the current bank signatories to sign the approved payments
25. To note monies received
26. To receive an update of the current status of the bank account
27. To approve the bank reconciliation
28. To approve the finance update
29. To approve the budget update
30. To approve the reserves update
31. To consider Clerk and Councillor training and agree actions
32. To review and approve the risk assessment
33. To review and approve the Equal Opportunities Policy
34. To review and approve the Training and Development Policy
35. To review and approve the Security Incident Response Policy
36. To review and approve the Document Storage, Retention and Destruction Policy
37. To review and approve the Pension Discretionary Policy
38. To consider OALC's subscription proposal and agree actions
39. To note the receipt of the External Auditor Report and Certificate for 2023-2024
40. To note that the Notice of Conclusion of Annual Audit for 2023-2024 has been published
41. To review and approve the Review of Effectiveness of Internal Auditor for the year 2023-2024
42. To consider the quotations for an internal auditor for 2024-2025 and agree actions

Correspondence and information

43. To receive items for information only

Next meeting

44. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting
45. Next meeting – to note the date, time and place of the next council meeting