

Training opportunities

04 July 2024

OVERVIEW

The internal auditor has recommended that training for councillors and the clerk is a standard item on the meeting agenda.

Councillors need to determine what training is required for council to operate effectively, achieve its aims, objectives and priorities, and ensure it keeps up to date with all new legislation.

The council has a Training and Development Policy which outlines the council's policy, and training and development available to councillors and the Clerk.

INTERNAL TRAINING

Basic councillor training, covering councillor fundamentals, roles and responsibilities, finance, and Chadlington specific sections can be run by the Clerk.

Councillors to agree if they would like a session held and agree a date.

OALC TRAINING 2024

• Risk Assessments	15/07/24	£20	Zoom
• Cybersecurity	05/08/24	£25	Zoom
• Staff appraisals	16/09/24	£30	Zoom
• Councillor fundamentals	02/10/24	£60	Zoom
• Website governance & transparency	09/10/24	£50	Zoom

The OALC website, oalc.org.uk, lists more training options.

BUDGET

Training budget for 2024-25	£600.00
Budget used to date	£15.00
Budget allocated to date	£220.00
Budget remaining (30/06/24)	£365.00