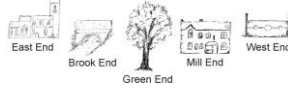


Chadlington Parish Council



MINUTES 20240610

JUNE 10, 2024

7.30 PM

CHADLINGTON MEMORIAL HALL

| | |
|------------------|---|
| ATTENDEES | Imogen Duckworth, Ann Gate, Andrew Hutchings (Chairman) One member of the public Anne Ogilvie – Clerk |
| ABSENT | John Ingram, Prakash Kelshiker |

184. Welcome from the Chair

The Chair welcomed everyone to the meeting.

185. To receive apologies for absence

Cllr Ingram, Cllr Kelshiker
OCC Cllr Leffman, WODC Cllr Ridpath

186. To approve and sign the minutes of the meeting on 13 May 2024

It was **resolved** to approve the minutes of the meeting on 13 May 2024. The minutes were signed by the Chair.

187. To receive declarations of interest from Members regarding items on the agenda

None.

188. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person

None.

189. To receive reports from the County and District Councillors

No reports received.

190. To receive and comment on the Clerk's report

The Clerk's report was received and noted.
The Clerk will ask the contractor mowing The Stocks to soften the mowing line.

191. To consider co-opting a member to fill the vacancy after the 2024 May election

Two applications had been received. Each application received a proposer and a seconder. The applications were considered and a vote taken by a show of hands.
It was **resolved** to co-opt Sarah Henly to fill the vacant councillor position.

The Office of Acceptance was signed by Sarah Henly in the presence of the Clerk.
Cllr Henly joined the council meeting.

Planning and Enforcement

192. Application

24/01208/HHD – Erection of a two-storey side/rear extension. Extending existing garage and incorporating new pitched roof – 5 Ashcroft Close, Chadlington

It was **resolved** not to comment on this application.

193. Any planning applications or enforcement notices received before the date of the meeting
Application – 24/01446/HHD – Erection of 2no single storey rear extensions, two-storey rear extensions and alterations – Kiln House, Old London Road, Chipping Norton

It was **resolved** not to comment on this application.

194. Update of previous planning applications and enforcement actions

24/00186/FUL – Extension and alterations to an existing stone barn to create a single dwelling together with associated works (part retrospective) – Land at Green End, Chadlington
Under consideration

24/00771/HHD – Formation of habitable room in roofspace – Wychwood View, Church Road, Chadlington

Approved – 21/05/24

24/00778/HHD – Erection of a single storey side extension – Avalon, West End, Chadlington

Approved – 29/05/24

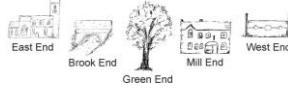
Signed

(Chairman)

Date

2024/21

Chadlington Parish Council



Finance and Administration

195. To ratify expenditure since the last meeting

It was **resolved** to ratify the following payments:

| | | | |
|--------------|--------------------|----------|------------|
| OCC Pension | Pension – May 2024 | personal | chq 100492 |
| Anne Ogilvie | Salary - May 2024 | personal | chq 100493 |
| HMRC | PAYE/NI – May 2024 | personal | chq 100494 |

196. To approve the current payments

It was **resolved** to approve the following payments:

| | | | |
|---------------------------|---------------------------|---------|------------|
| SLCC | Clerk membership (part) | £109.76 | chq 100495 |
| WODC | Bin emptying – playground | £261.14 | chq 100496 |
| Chadlington Memorial Hall | May hall hire | £25.00 | chq 100497 |
| Pampered Paddocks | Playground grass – May | £222.00 | chq 100498 |
| Anne Ogilvie | Clerk reimbursement | £37.80 | chq 100499 |

197. To instruct the bank signatories to sign the approved payments

It was **resolved** to instruct the current bank signatories to sign the approved payments.

198. To consider a training request from the Clerk and agree actions

A request from the Clerk to attend OALC's Contractor Management training at a cost of £15.00 was considered.

It was **resolved** to approve the Clerk to attend OALC's Contractor Management training at a cost of £15.00.

Correspondence and Information

199. To receive items for information only

- It was noted that the annual independent playground inspection will take place in July.
- It was noted that the Clerk will be taking some annual leave in June, July and August.
- It was noted that weeds along Chapel Road wall had been removed.
- Cllr Hutchings encouraged councillors to read the new edition of The Good Councillor's Guide.
- The Clerk updated the council on the progress of the Sports Field lease.
- The Clerk gave an update regarding the ownership and management responsibilities of the Memorial Hall triangle.
- Information and photos for the new website were requested.
- It was noted that the allotments will be inspected in July.

Next Meeting

200. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting

- A review of the memberships of the working groups.

It was noted that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting.

201. Next meeting – to note the date, time and place of the next council meeting

Full Council Meeting – Monday 08 July 2024, 7.30 pm, Chadlington Memorial Hall

202. The meeting was closed at 8.27 pm.

Signed

(Chairman)

Date

2024/22