

# Training opportunities

07 March 2024

## OVERVIEW

---

The internal auditor has recommended that training for councillors and the clerk is a standard item on the meeting agenda.

Councillors need to determine what training is required for council to operate effectively, achieve its aims, objectives and priorities, and ensure it keeps up to date with all new legislation.

Chadlington Parish Council has a Training and Development Policy which outlines the council's policy, and the training and development available to councillors and the Clerk.

## OALC TRAINING 2024

---

• Chairmanship	14/03/24	£110	Didcot
• Oxfordshire County Council Day	20/03/24	£0	Oxford
• Project Management	26/03/24	£50	Zoom
• Essentials of Employing People	13/05/24	£30	Zoom
• Talking Tables Training Day	16/05/24	£70	Sutton Courtenay
• Councillor Fundamentals	11/06/24	£60	Zoom
• Roles and Responsibilities	17/06/24	£110	Burford
• Contractor Management	02/07/24	£15	Zoom
• Planning Community Events	10/07/24	£50	Zoom
• Risk Assessments	15/07/24	£20	Zoom
• Cyber Security	05/08/24	£25	Zoom
• Recruitment and Retention	16/09/24	£30	Zoom
• Councillor Fundamentals	02/10/24	£60	Zoom

Council to ratify agreement to contribute towards Clerk training booked by Leafield Parish Council – Talking Tables Training Day in May – council contribution £35.00

## BUDGET

---

Training budget for 2023-24	£600.00
Budget used to date	£342.50
Allocated funds	£50.00
Budget remaining (07/03/24)	£207.50