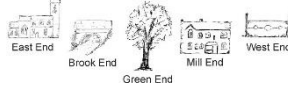


Chadlington Parish Council



Council members are hereby summoned to attend the Parish Council Meeting on Monday 11th March 2024 at 7.30 pm, at Chadlington Memorial Hall. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Chadlington Parish Council Clerk
05 March 2024

This meeting is open to the public.

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 12 February 2024
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.
6. To receive reports from the County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. Any planning applications or enforcement notices received before the date of the meeting
 - b. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive the regular playground inspection reports and agree actions
 - b. To receive an update regarding the Housing Needs Survey for the parish and agree actions
 - c. To confirm the date, time and venue for the Annual Parish Meeting and agree actions
 - d. To consider parish defibrillator maintenance and agree actions
 - e. To receive an update regarding the ownership of the Stocks and agree actions
 - f. To consider salt bins in the parish and agree actions
 - g. To consider requesting a grant from the Oxfordshire Smokefree Community Fund to create smokefree signage for the playground and agree actions
 - h. To consider sending a representative to WODC's Nature Recovery Guide Launch Event on 21st March and agree actions
 - i. To receive an update regarding the May 2024 council election
 - j. To consider the issues of parking at Brook End and agree actions
10. Finance and Administration
 - a. To ratify expenditure since the last meeting
 - b. To approve the current payments
 - c. To instruct the bank signatories to sign the approved payments
 - d. To note monies received

- e. To receive the update of the current status of the bank account
 - f. To approve the bank reconciliation
 - g. To approve the finance update
 - h. To approve the budget update
 - i. To approve the reserves update
 - j. To consider the virement report and agree actions
 - k. To review and approve the Staff Recruitment and Retention Policy
 - l. To review and approve the Reserves Policy
 - m. To review and approve the Expenses Policy
 - n. To review and approve Allotment Waiting List Policy
 - o. To review and approve the Allotment Tenancy Enforcement and Termination Policy
 - p. To review and approve the Inspection and Eviction Appeals Procedure
 - q. To review and approve the Inspection and Eviction Appeals Form
 - r. To consider renewing the CFO annual membership
 - s. To consider Clerk and Councillor training and agree actions
 - t. To receive the asset inspection report from Cllr Moore following the inspection on 30 January 2024 and agree actions
- 11. To receive items for information only
 - 12. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting
 - 13. Next meeting – to note the date, time and place of the next council meeting
 - 14. To consider whether the resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 whether to exclude the press and public to protect the confidential nature of the business to be transacted during the consideration of the following item
 - 15. To complete and approve the Pension Discretionary Policy