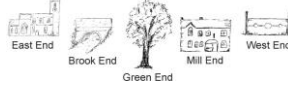


# Chadlington Parish Council



MINUTES 20231211

DECEMBER 11, 2023

7.30 PM

CHADLINGTON BOWLS CLUB

<b>ATTENDEES</b>	Andrew Carpenter, Ann Gate, Andrew Hutchings (Chairman), John Ingram, Hilary Moore One member of the public Anne Ogilvie – Clerk OCC Cllr Liz Leffman (from item 332)
<b>ABSENT</b>	Imogen Duckworth

**328 Welcome from the Chairman**

The Chairman welcomed everyone to the meeting.

**329 To receive apologies for absence**

Cllr Duckworth

**330 To approve and sign the minutes of the meeting on 13 November 2023**

It was **resolved** to approve the minutes of the meeting on 13 November 2023. The minutes were signed by the Chairman.

**331 To receive declarations of interest from Members regarding items on the agenda**

None.

**332 Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person**

A member of the public raised concern about the verges on Curdle Hill and the planning compliance of the temporary car park at Diddy Squat Farm.

Cllr Leffman acknowledged OCC's responsibilities regarding the verges.

**333 To receive reports from the County and District Councillors**

OCC Councillor Liz Leffman reported that:

- An extra £9 million of savings have to be found in the new budget following the increase of the National Living Wage.

- A letter has been sent to central government from several county councils expressing concerns about the lack of new core funding and the effects this could have on service delivery and standards.

No report was received from the District Councillor.

**334 To receive and comment on the Clerk's report**

The Clerk's report was received and noted.

**335 Planning and enforcement**

**23/02912/FUL** – Construction of a detached Victorian style greenhouse – Chadlington Church of England Primary School, Church Road, Chadlington

It was **resolved** not to comment on this application.

**336 Planning and enforcement**

**Any planning applications or enforcement notices received before the date of the meeting**

None.

**337 Planning and enforcement**

**Update of previous planning applications and enforcement actions**

**22/01147/FUL** – Proposed single dwelling (para 80e house), detached gatehouse, garage, office and pumphouse building, landscape enhancements, SuDs/ephemeral ponds, landscaped mounds and associated works – Land north of Green End, Chadlington

Awaiting decision

**23/02181/HHD** – Internal and external works including works to roof, alterations to windows, proposed roof lights and installation of solar panels – Sandys House, Bull Hill, Chadlington

Approved – 16/11/23

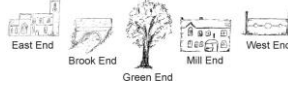
Signed

(Chairman)

Date

2023/37

# Chadlington Parish Council



**23/02182/LBC** – Internal and external works including works to roof, alterations to windows, proposed rooflights and installation of solar panels – Sandys House, Bull Hill, Chadlington  
Approved – 16/11/23

**23/02541/FUL** – Alterations to main dwelling to include construction of a replacement porch and lean to extension to east elevation, works to roof to include replacement and additional dormer windows. Re roofing of existing gardeners room. Erection of a greenhouse, a summer house and an agricultural barn along with the refurbishment of the existing stables and garage. Refurbishment of existing lake with the installation of a water source heat pump and the addition of an array of solar panels to the south side of the lake and associated works – Chadlington Manor House, East End, Chadlington  
Under consideration

**23/02542/LBC** – Internal and external works to main dwelling to include construction of a replacement porch and lean to extension to east elevation, works to windows and roof to include replacement of existing dormers and construction of three additional dormer windows. Refurbishment of existing stables and garage. Internal alterations to include changes to floor layouts with reinstatement of staircase from ground floor to basement and installation of a new energy system with associated works – Chadlington Manor House, East End, Chadlington  
Under consideration

**23/02842/LBC** – Internal and external alterations to carry out repairs to garden room roof and installation of new rooflight – Chadlington Manor House, East End, Chadlington  
Under consideration

**338 To consider the quotation for the Allotment way leave agreement and agree actions**

It was noted that a quotation for £950 had been received for the creation of a way leave agreement, this would cover Council costs only. It was noted that the Kathleen Hannay Will Trust would require the Council to cover their legal costs for this agreement.

It was **resolved** not to obtain a way leave agreement due to cost.

It was **resolved** to halt the allotment water project until such time as the Council has the funds to progress the project.

It was **resolved** to inform the Kathleen Hannay Will Trust that the water project will be on hold until such time as the Council has the funds to progress the project.

It was **resolved** not to amend the tenancy agreements following halting of the water project.

**339 To consider a donation request from the Witney Baby Bank and agree actions**

It was **resolved** not to give a donation to the Witney Baby Bank.

Cllr Leffman left the meeting.

**340 To ratify expenditure since the last meeting**

It was **resolved** to ratify the following payments:

None

**341 To approve the current payments**

It was **resolved** to approve the following payments:

Ubico Ltd	Mowing – playground October	£75.60	chq 100443
Anne Ogilvie	November salary		chq 100444
HMRC	PAYE/NI – P8		chq 100445
Anne Ogilvie	Clerk reimbursement	£15.90	chq 100446
OCC Pension	December pension		chq 100447
Chadlington Memorial Hall	Hall hire – November	£25.00	chq 100448
Anne Ogilvie	December salary		chq 100449
HMRC	PAYE/NI – P9		chq 100450

**342 To instruct the bank signatories to sign the approved payments**

It was **resolved** to instruct the bank signatories to sign the approved payments.

**343 To receive items for information only**

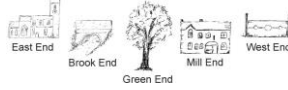
- None

Signed

(Chairman)

Date

# Chadlington Parish Council



344 **To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting**

- Housing needs survey
- Internal auditor agreement
- Annual Parish Meeting

It was noted that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting.

345 **Next meeting – to note date, time and place of the next council meeting**

Ordinary Meeting – Monday 08 January 2024, 7.30 pm, place to be confirmed.

346 The meeting was closed at 8.29 pm

Signed

(Chairman)

Date

2023/39