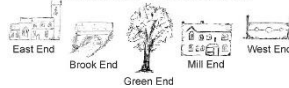


Chadlington

Parish Council



Council members are hereby summoned to attend the Parish Council Meeting on Monday 13th November 2023 at 7.30 pm, at Chadlington Bowls Club. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Chadlington Parish Council Clerk
07 November 2023

This meeting is open to the public.

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 11 September 2023
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.
6. To receive reports from the County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. 23/02541/FUL – Alterations to main dwelling to include construction of a replacement porch and lean to extension to east elevation, works to roof to include replacement and additional dormer windows. Re roofing of existing gardeners room. Erection of a greenhouse, a summer house and an agricultural barn along with the refurbishment of the existing stables and garage. Refurbishment of existing lake with the installation of a water source heat pump and the addition of an array of solar panels to the south side of the lake and associated works
Chadlington Manor House, East End, Chadlington – comment by 14 November
 - b. 23/02542/LBC – Internal and external works to main dwelling to include construction of a replacement porch and lean to extension to east elevation, works to windows and roof to include replacement of existing dormers and construction of three additional dormer windows. Refurbishment of existing stables and garage. Internal alterations to include changes to floor layouts with reinstatement of staircase from ground floor to basement and installation of a new energy system with associated works
Chadlington Manor House, East End, Chadlington – comment by 14 November
 - c. 22/01147/FUL – Proposed single dwelling (Para 80e house), detached gatehouse, garage, office and pumphouse building, landscape enhancements, SuDs/ephemeral ponds, landscaped mounds and associated works (Amended Plans)
Land north of Green End, Chadlington – comment by 15 November
 - d. Any planning applications or enforcement notices received before the date of the meeting
 - e. Update of previous planning applications and enforcement actions

9. Business items
 - a. To receive the regular playground inspection reports and agree actions
 - b. To consider the quotation to repair the junior swing and agree actions
 - c. To note the removal of damaged playground equipment and agree actions
 - d. To consider planting a new tree on the playground and agree actions
 - e. To receive an update from the Playground Working Group and agree actions
 - f. To consider the requirement from the Kathleen Hannay Will Trust for a wayleave to cover the installation of a mains water pipe on the allotment and agree actions
 - g. To consider the allotment waiting list and agree actions
 - h. To consider the Council's biodiversity duties as per the Environment Act 2021 and agree actions
 - i. To receive an update regarding the Sports Club lease
10. 2024 Action Plan and Budget
 - a. To consider the draft Action Plan for 2024-2025 and agree actions
 - b. To consider the draft budget for 2024-2025 and agree actions
11. Finance and Administration
 - a. To ratify expenditure since the last meeting
 - b. To approve the current payments
 - c. To instruct the bank signatories to sign the approved payments
 - d. To note monies received
 - e. To receive the update of the current status of the bank account
 - f. To approve the bank reconciliation
 - g. To approve the finance update
 - h. To approve the budget update
 - i. To approve the reserves update
 - j. To consider how the Council manages its correspondence and agree actions
 - k. To review and approve the Data Protection Policy
 - l. To review and approve the Privacy Policy
 - m. To review and approve the General Privacy Notice
 - n. To review and approve the Privacy Notice for staff, councillors and role holders
 - o. To review and approve the Freedom of Information Scheme
 - p. To review and approve the Dignity at Work Policy
 - q. To consider the insurance pre-renewal questionnaire from Gallagher and agree actions
 - r. To consider Clerk and councillor training options and agree actions
 - s. To note the NJC pay agreement for 2023-2024, to be backdated to April 2023
12. To receive items for information only
13. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting
14. Next meeting – to note the date, time and place of the next council meeting