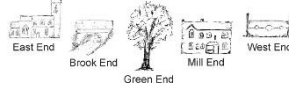


Chadlington

Parish Council



Council members are hereby summoned to attend the Parish Council Meeting on Monday 11th September 2023 at 7.30 pm, at Chadlington Bowls Club. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Chadlington Parish Council Clerk
05 September 2023

This meeting is open to the public.

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 14 August 2023
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.
6. To receive reports from the County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. West Oxfordshire Local Plan 2041 consultation – comment by 25 October 2023
 - b. Any planning applications or enforcement notices received before the date of the meeting
 - c. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive an update regarding The Bakehouse facility and agree actions
 - b. To consider whether to request winter salt/grit from OCC and agree actions
 - c. To consider the annual independent playground inspection report and agree actions
 - d. To receive the regular playground inspection reports and agree actions
 - e. To consider requesting WODC to remove the bin in the playground and reinstate the Parish Council's bin and agree actions
 - f. To consider the playground wall survey and agree actions
 - g. To consider a donation request from Citizens Advice West Oxon and agree actions
 - h. To consider a donation request from the Sports Club and agree actions
 - i. To consider whether to increase the allotment rent from 2024 and agree actions
 - j. To consider expressing in interest in the OCC EV Microhub scheme and agree actions
10. 2024 Action Plan and Budget
 - a. To consider the draft Action Plan for 2024-2025 and agree actions
 - b. To consider the draft budget for 2024-2025 and agree actions

11. Finance and Administration
 - a. To ratify expenditure since the last meeting
 - b. To approve the current payments
 - c. To instruct the bank signatories to sign the approved payments
 - d. To note monies received
 - e. To receive the update of the current status of the bank account
 - f. To approve the bank reconciliation
 - g. To approve the finance update
 - h. To approve the budget update
 - i. To approve the reserves update
 - j. To note the External Auditor Report 2022-2023
 - k. To review the effectiveness of the 2022-2023 internal audit and agree actions
 - l. To review and approve the Equal Opportunities Policy
 - m. To review and approve the Training and Development Policy
 - n. To review and approve the Security Incident Response Policy
 - o. To review and approve the Requests for Information Policy
 - p. To review and approve the Document Storage, Retention and Destruction Policy
 - q. To review and approve the risk assessment
 - r. To consider Clerk and councillor training options and agree actions
12. To receive items for information only
13. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting
14. Next meeting – to note the date, time and place of the next council meeting