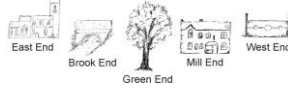


Chadlington Parish Council



MINUTES 20230814

AUGUST 14, 2023

7.30 PM

CHADLINGTON MEMORIAL HALL

ATTENDEES	Andrew Carpenter, Imogen Duckworth, Ann Gate, Andrew Hutchings (Chairman), John Ingram, Hilary Moore No members of the public Anne Ogilvie – Clerk OCC Cllr Liz Leffman
ABSENT	None

212 Welcome from the Chairman

The Chairman welcomed everyone to the meeting.

213 To receive apologies for absence

None.

214 To approve and sign the minutes of the meeting on 10 July 2023

It was **resolved** to approve the minutes of the meeting on 10 July 2023. The minutes were signed by the Chairman.

215 To receive declarations of interest from Members regarding items on the agenda

None.

216 Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person

None.

217 To receive reports from the County and District Councillors

OCC Councillor Liz Leffman reported that:

- OCC has been very quiet in August
 - OCC will be restoring the verges on Curdle Hill over the winter
- No report received from the District Councillor.

218 To receive and comment on the Clerk's report

The Clerk's report was received and noted.

219 Planning and enforcement

23/01823/HHD – Loft conversion with rear dormer and front velux rooflights – Little Garth, Church Road, Chadlington

It was **resolved** not to comment on this application.

220 23/01910/HHD – Erection of a greenhouse – 1 Horseshoe Lane, Chadlington

It was **resolved** not to comment on this application.

221 APP/D3125/W/23/3320109 (22/02342/FUL) – Conversion of existing barn to dwelling (alterations and extension to previously approved permission 20/00738/FUL) – Land at Green End, Chadlington

It was **resolved** to maintain the previous objection.

222 Planning and enforcement

Any planning applications or enforcement notices received before the date of the meeting
None.

223 Planning and enforcement

Update of previous planning applications and enforcement actions

22/01147/FUL – Proposed single dwelling (para 80e house), detached gatehouse, garage, office and pumphouse building, landscape enhancements, SuDs/ephemeral ponds, landscaped mounds and associated works – Land north of Green End, Chadlington

Under consideration

23/00463/FUL – Temporary change of use of part of agricultural field measuring 60 metres by 32 metres to provide car parking for adjacent farm shop until 01 January 2025, including provision of temporary limestone chipping surface – Diddy Squat Farm Shop, Chipping Norton Road,

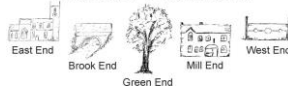
Signed

(Chairman)

Date

2023/25

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Chadlington

Under consideration

23/00751/FUL – Erection of two detached dwellings with associated new landscaping and drainage infrastructure – The Old Barn, East End, Chadlington

Awaiting decision

23/01426/HHD – Removal of existing lobby and erection of replacement single storey extension, changes to fenestration in south elevation and installation of additional roof lights in north elevation – Upper Court Barn, Mill End, Chadlington

Approved – 02/08/23

23/01189/HHD – Proposed new vehicular access – 10 Chipping Norton Road, Chadlington

Approved – 25/07/23

224 To receive an update regarding The Old Bakehouse facility and agree actions

Cllr Hutchings gave an update regarding The Old Bakehouse facility.

225 To ratify expenditure since the last meeting

It was **resolved** to approve the following payments:

Gordon Ellis & Co	Picnic benches	£708.00	chq 100402
OCC Pension	July pension		chq 100411
S Peet Groundworks Ltd	Playground grounds work	£300.00	chq 100412
Chadlington Memorial Hall	Hall hire – July	£37.50	chq 100413
Ubico Ltd	Playground mowing 19/06	£75.60	chq 100414
Anne Ogilvie	July salary		chq 100415
HMRC	PAYE/NI – P4		chq 100416
HSBC	Bank charges June 2023	£6.60	
HSBC	Bank charges July 2023	£7.80	

226 To approve the current payments

It was **resolved** to approve the following payments:

Ubico Ltd	Mowing - playground	£75.60	chq 100407
OCC Pension	August pension		chq 100417
Anne Ogilvie	August salary		chq 100418
HMRC	PAYE/NI – P5		chq 100419
Moore	External audit fee 2022/23	£252.00	chq 100420

227 To instruct the bank signatories to sign the approved payments

It was **resolved** to instruct the bank signatories to sign the approved payments.

228 To note monies received

It was noted that the following monies had been received:

Donation Tree work £500.00

229 To receive items for information only

- Cllr Hutchings attended the Parishes Together meeting in July and gave an update to the Council.
- The Climate and Emergency Group will be meeting tomorrow.
- The Sports Club will send a formal request to the Council for a donation for defibrillator pads.
- Bull Hill has been strimmed by a resident.
- The new picnic benches for the playground will be delivered tomorrow.
- The external audit report has been received and will be considered at the next full council meeting.
- The next council meeting may have to be in a different location due to the Memorial Hall repair works.

230 To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting

- To express interest to OCC regarding an EV charging point in the Memorial Hall car park.
- To include verges in the 2024 Action Plan and Budget.

It was noted that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting.

231 Next meeting – to note date, time and place of the next council meeting

Ordinary Meeting – Monday 11 September, time and venue to be confirmed.

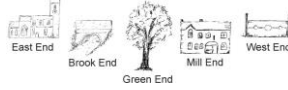
Signed

(Chairman)

Date

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- 232 **To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following items**
It was **resolved** under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following items.
- 233 **To receive a report from the Allotment Management Working Group and agree actions**
The Allotment Management Working Group report was received and noted.
It was **resolved** to proceed with the allotment water project.
It was **resolved** to approve the more expensive installation option.
It was **resolved** to refund the extra quotation cost of £72 borne by an allotment holder.
It was **resolved** to delegate authority to the Clerk to work with Thames Water and the allotment holders regarding installation and purchase of materials.
- 234 **To receive a report from the Leases and Trusts Administration Working Group and agree actions**
The Leases and Trusts Administration Working Group report was received and noted.
It was **resolved** to approve the 40 year lease for the playing field, on Chapel Row.
It was **resolved** that Cllr Hutchings and Cllr Gates would sign the lease and related documents on behalf of the Council.
It was **resolved** to obtain the services of a local solicitor to witness signatures as required.
It was **resolved** to approve the costs associated with signing the lease and related documents.
It was **resolved** to delegate authority to the Clerk to progress matters required to secure the playing field lease.
It was **resolved** to delegate authority to the Clerk to progress matters required to create a lease with the Sports Club for the playing field.
- 235 **To consider staff matters and agree actions**
The staff matters report was received and noted.
It was **resolved** to approve the Clerk to work 10 hours per week from October until the end of the financial year, 31 March 2024.
- 236 The meeting was closed at 8.50 pm.

Signed

(Chairman)

Date

2023/27