

Playground Maintenance Working Group Update

Meeting held on 19 April 2023

OVERVIEW

The Playground Maintenance Working Group met on 19 April 2023.
Present: Cllr Carpenter, Cllr Moore, Clerk

REVIEW OF PHASE ONE INSTALLATION

The working group reviewed the phase one installation to date and the works still required.

It was noted that for the following phases:

- It would be helpful to have a gap between the removal of old equipment and the installation of the new to allow the ground to recover and settle.
- That we need to mark up the location of the new installation with a spray paint marker
- That a contingency sum is required when budgeting to cover unforeseen events.

PLAYBARK

The playbark has been ordered from Hickman's. Once it has been confirmed that the cheque has cleared a delivery date will be agreed.

The bark will need to be moved from the entrance and spread in the appropriate areas.

The Clerk will create a Risk Assessment and a Volunteer List for a Playground Working Party to help move and spread the play bark.

PHASE ONE WORKS

Replacement of the toddler multi-play unit and the agility trail

Update

The old equipment has been removed and the new equipment has been installed.

The playbark has been ordered.

The playground remains closed until all the remaining works have been completed.

The Clerk will purchase two replacement picnic tables.

Some areas will require grass reseeding.

One area of historic concrete by the new trim trail will need to be removed or covered with safety matting.

Additional required works have been identified, and a quotation has been requested:

- Edging the play bark areas
- Re-levelling and re-seeding the disturbed areas

A quotation for a concrete plinth inside the gate has been requested.

PHASE TWO

Working Group proposal

TODDLER AREA

To include:

- Removal of the carousel and surface
- Removal of the seesaw rocker and surface
- Removal of the three static vehicles
- Installation of a new safety surface for the area
- Installation of two springers (one single, one double)
- Installation of sit on carousel
- Installation of two static vehicles (one incorporating a tunnel)

AGILITY TRAIL

To include:

- Two or three more challenging items
- Stepping logs to link items
- Safety surfaces as required

SAFETY SURFACE

The price of rubber mulch will be investigated, as although this will initially be more expensive, it can be laid on the grass with no preparation and would provide a maintenance free surface.

ADDITIONAL WORKS

Working Group proposal

To remove the following items for health and safety reasons:

- Mound tunnel
- Wooden climb beside the slide

A quotation has been requested for these works.

FUNDING

Grants and donations will be required before phase 2 can be started.

Fund raising notices will be created and distributed.

Grant funding will be applied for, once the Council has agreed the phase 2 plan and indicative prices have been obtained.

NEXT ACTIONS FOR PHASE TWO

- Council to agree equipment to be removed and new equipment to be installed.
- Council to agree to obtaining indicative costs and quotes.
- Council to agree to tender using Contract Finder (depending on contract value).
- Council to confirm/agree that grants will be sought to cover some of the costs.

Following Council decisions:

- Clerk to obtain indicative costs and quotations (if approved)
- Clerk to investigate Contracts Finder and tender process and action as required (if approved and required)

- Clerk to apply for grants (if approved)
- Clerk to bring quotations and information to Council for consideration
- Council to approve supplier

RECOMMENDATIONS TO COUNCIL FOR APPROVAL

- To agree to the old toddler area equipment being removed (as above).
- To consider and agree new equipment (as above).
- To agree to the Clerk obtaining indicative costs and quotes for the phase two works.
- To agree to the Clerk investigating whether it will be necessary to use Contracts Finder, to create an account, to create the documents required and put in a tender request for the phase two works.
- To agree to the Clerk placing grant requests.
- To consider giving delegated authority to the Clerk to approve or negotiate the additional works quotation.