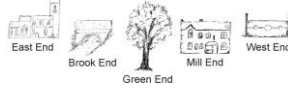


Chadlington Parish Council



MINUTES 20230417

APRIL 17, 2023

7.30 PM

CHADLINGTON MEMORIAL HALL

ATTENDEES	Andrew Carpenter, Imogen Duckworth, Ann Gate, Andrew Hutchings (Chairman), John Ingram, Hilary Moore OCC Cllr Liz Leffman from during item 82 Twelve members of the public Anne Ogilvie - Clerk
ABSENT	Nil

79 Welcome from the Chairman

The Chairman welcomed everyone to the meeting.

80 To receive apologies for absence

None.

81 To approve and sign the minutes of the meeting on 13 March 2023

It was **resolved** to approve the minutes of the meeting on 13 March 2023. The minutes were signed by the Chairman.

82 To receive declarations of interest from Members regarding items on the agenda

None.

83 Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person

- Members of the public commented on planning application 23/00463/FUL. Comments included:
- concern that the new application will not solve the current traffic problem, or prevent parking on the verges
 - that the shop would be better sited elsewhere
 - concern that the current application has been made while the appeal is still being determined
 - that the numbers of people visiting has turned the shop and site into a tourist attraction
 - that the proposed surface for the car park is not suitable
 - that no action will be taken if visitors do not use the car park
 - that surrounding fields will still continue to be used for parking
 - that the current set up encourages people to stay for an extended visit

Cllr Leffman gave her view on the application. She advised that she is supporting the planning application, as visitors are coming and need to park, and that this is needed to alleviate the parking on the verges. She believes that the numbers of visitors will diminish when the series' end. She advised that the LPA have authority to allow a car park to be established, but cannot force it to be placed in a specific location on the property.

84 Planning and enforcement.

23/00463/FUL – Temporary change of use of part of agricultural field measuring 60 metres by 32 metres to provide car parking for adjacent farm shop until 01 January 2025, including provision of temporary limestone chipping surface – Diddly Squat Farm Shop, Chipping Norton Road, Chadlington

Recorded votes were requested for the motions.

Motion to comment on this application (For: 5, Against: 1)

It was **resolved** to comment on this application.

Motion to support this application (For: 2, Against: 4)

It was **resolved** not to support this application.

Motion to object to this application (For: 3, Against: 3 – The Chairman did not use their casting vote)

It was **resolved** not to object to this application.

The Council agreed to make the following comments:

- concern that the car park, if approved, will only be a partial solution to the highways and verge problems;

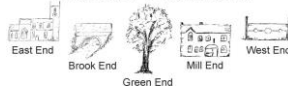
Signed

(Chairman)

Date

2023/10

Chadlington Parish Council



- that the application, if granted, will not be sufficient in size to cope with large numbers of cars at popular times;
- that a visitor management plan is required;
- that the “No waiting at any time” restriction is implemented;
- concern that the temporary car park is unlikely to remain “temporary”.

85 **Planning and enforcement**

23/00401/HHD – To drop the kerb outside existing driveway and to reinstate first floor window on rear elevation – 4 East End Cottages, East End, Chadlington
The Council had no comment on this application.

86 **Planning and enforcement**

23/00788/LBC – Internal and external alterations to reinstate first floor window on rear elevation – 4 East End Cottages, East End, Chadlington
The Council had no comment on this application.

87 **Planning and enforcement**

23/00751/FUL – Erection of two detached dwellings with associated new landscaping and drainage infrastructure – The Old Barn, East End, Chadlington
The Council had no comment on this application.

88 **Any planning applications or enforcement notices received before the date of the meeting**
None.

89 **Planning and enforcement**

Update of previous planning applications and enforcement actions

22/01147/FUL – Proposed single dwelling (para 80e house), detached gatehouse, garage, office and pumphouse building, landscape enhancements, SuDs/ephemeral ponds, landscaped mounds and associated works – Land north of Green End, Chadlington
Under consideration

APP/D3125/D2125/W/22/3308506 (Planning appeal) – Extension to existing parking area to formalise temporary parking and provision of new access arrangements. Form new storage compound and associated parking – Diddy Squat Farm, Chipping Norton Road, Chadlington
Under consideration

23/00497/S73 – Variation of condition 2 of planning permission 21/00842/HHD to allow the insertion of two additional skylights – Normans, 3 Church Road, Chadlington
Under consideration

23/00289/HHD – Single storey rear extension with cat slide roof to existing garage – Bury Hill House, Chipping Norton Road, Chadlington
Under consideration

23/00491/LBC – Removal of internal wall (retrospective) – Rose Cottage, Brook End, Chadlington
Under consideration

90 **To confirm agreement of the contract variation with Caloo Ltd with reference to the extra works required for the playground installation**

It was **resolved** to agree the contract variation with Caloo Ltd with reference to the extra works required for the playground installation, an additional cost of £2150.00, revised cost of works now £27,124.00.

91 **To confirm the purchase of play bark for the playground**

It was **resolved** to approve the purchase of 10m³ of play bark for the playground from Hickman Brothers Landscapes Ltd for £1029.20 plus £15.00 delivery.

92 **To consider the snagging list following the installation of the new playground equipment and agree actions**

Council considered the report.

It was **resolved** to agree with the list of works required.

It was **resolved** to delegate authority to the Clerk to arrange for the agreed works to be undertaken.

It was **resolved** that the playground would remain closed until the necessary works have been completed.

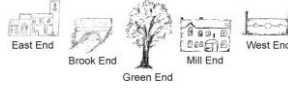
Signed

(Chairman)

Date

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Chadlington Parish Council



- 93 **To consider delegating authority to the Clerk to purchase parish maintenance consumables and supplies for maintenance, repairs and health and safety works**
It was **resolved** to delegate authority to the Clerk to purchase parish maintenance consumables and supplies for maintenance, repairs and health and safety works.
- 94 **To confirm the supply of Council mailboxes from APM Internet Ltd, at an annual charge of £70.00**
It was **resolved** to contract APM Internet Ltd to supply Council mailboxes at an annual charge of £70.00
- 95 **To consider giving delegated authority to the Clerk to purchase replacement parts and consumables for the defibrillator as required**
It was **resolved** to delegate authority to the Clerk to purchase replacement parts and consumables for the defibrillator as required.
- 96 **To consider whether to request to the Kathleen Hannay Will Trust to permit livestock and poultry on the allotments**
It was **resolved** not to request to the Kathleen Hannay Will Trust to permit livestock and poultry on the allotments.
It was noted that if a request was received from an allotment holder, the Council would readdress this matter.
- 97 **To approve the current payments**
It was **resolved** to approve the following payments:
- | | | | |
|-------------------------|--------------------------|------------|------------|
| Caloo Ltd | Playground equip install | £32,548.80 | chq 100388 |
| S Peet Groundworks | Playground equip removal | £1,608.00 | chq 100389 |
| Anne Ogilvie | April salary | | chq 100390 |
| HMRC | PAYE/NI – P1 | | chq 100391 |
| OCC Pension | April pension | | chq 100392 |
| Leafield Parish Council | Training contribution | £105.00 | chq 100393 |
- 98 **To instruct the bank signatories to sign the approved payments**
It was **resolved** to instruct the bank signatories to sign the approved payments.
- 99 **To note monies received**
It was noted that the following monies had been received:
- | | |
|---------------------|---|
| HMRC VAT 126 refund | £2,956.86 |
| Donations (total) | £16,000.00 – playground refurbishment project |
- 100 **To receive items for information only**
- The playground maintenance working group will be meeting on 19 April at 10 am.
 - The internal audit meeting took place this afternoon (17 April).
 - The Clerk will be on annual leave on 21 April.
 - The APM will take place on 22 April at 2.30 pm.
 - Twenty five blocked drains have been reported via FMS.
 - The new tree from OCC has been planted at Brook End.
- 101 **To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting**
No motions received.
It was noted that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting.
- 102 **Next meeting – to note date, time and place of the next council meeting**
Annual Council Meeting – Monday 15 May 2023, 7.30 pm at Chadlington Memorial Hall. This date has been selected as Monday 08 May is a Bank Holiday.
- 103 The meeting was closed at 9.37 pm.

Signed

(Chairman)

Date

2023/12