

Co-option report

04 January 2023

OVERVIEW

One application for the councillor vacancy has been received. Councillors have to decide whether to accept the candidate onto the Council at a Council meeting.

PROCEDURE

Councillors have received a copy of the application form prior to the meeting.

Voting is by a show of hands in the main part of the meeting.

A successful candidate must receive an absolute majority vote from those present and voting. The Chairman has a casting vote which can be used if required.

If the voting approves the acceptance of candidate, the Chairman will declare the candidate successful and a member of the Council.

CO-OPTED MEMBER

The co-opted member must sign the Declaration of Acceptance of Office before being able to take part in Council business and receive Council correspondence. Within 28 days they must complete and return their Register of Interests.

NEXT ACTIONS

1. Clerk will receive the Acceptance of Office from the co-opted member.
2. Clerk will inform WODC of the co-option.
3. Clerk will receive an ROI for the new member to complete.
4. Clerk will add the co-opted member to the council email and Dropbox systems.