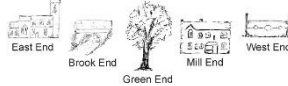


Chadlington Parish Council



Council members are hereby summoned to attend the Parish Council Meeting on Monday 11 July 2022 at 7.30 pm, at Chadlington Memorial Hall. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Chadlington Parish Council Clerk
05 July 2022

This meeting is open to the public.

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 13 June 2022
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes per person.
6. To receive reports from the County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. 22/01624/HHD – Convert loft to habitable living space, flat-roofed dormer to rear and roof windows to front. Reorder first floor study bedroom and landing to accommodate new staircase – Fairfield, Brook End, Chadlington – comment by 15 July 2022
 - b. 22/01632/S73 – Variations of conditions 2 (approved plans) and condition 4 (details of external windows and doors) of planning permission 20/03118/FUL – Lower Buildings, Green End, Chadlington – comment by 21 July 2022
 - c. Any planning applications or enforcement notices received before the date of the meeting
 - d. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive the regular playground inspection reports and agree actions
 - b. To consider the planter maintenance contract for 2022-2023 and agree actions
 - c. To consider the grant request from the Sports and Social Club to cover 50% of the cost of a new defibrillator battery and agree actions
 - d. To consider accepting that there is a climate emergency and biodiversity concern and that the council will consider actions to mitigate climate change and biodiversity loss
 - e. To consider locations for speed indication devices and agree actions (deferred from meeting of 14 March 2022)
 - f. To consider indicative prices for speed indication devices and agree actions (deferred from meeting of 14 March 2022)

- g. To consider the playground refurbishment project and agree actions (deferred from meeting on 14 March 2022)
 - h. To consider the quotation for a “duty of care” tree survey for the playground and agree actions
10. Finance
- a. To ratify expenditure since the last meeting
 - b. To approve the current payments
 - c. To instruct the bank signatories to sign the approved payments
 - d. To note monies received
 - e. To receive the update of the current status of the bank account
 - f. To approve the budget update
 - g. To approve the bank reconciliation
 - h. To approve the finance update
 - i. To review the general and earmarked reserves
 - j. To review and amend the 2022-23 budget and earmarked reserves
11. Administration and Policies
- a. To consider training options for councillors and the Clerk for the financial year
 - b. To review and approve the new Councillor Code of Conduct
 - c. To review and approve the Terms of Reference for the Village Plan Working Group
 - d. To review and approve the Terms of Reference for the Climate Emergency and Biodiversity Working Group
 - e. To review and approve the Terms of Reference for the Leases and Trusts Administration Working Group
 - f. To review and approve the Terms of Reference for lead councillors
 - g. To review and approve the Disciplinary and Grievance Policy
 - h. To review and approve the Health and Safety Policy
 - i. To review and approve the Sickness and Absence Policy
 - j. To review and approve the Press and Media Policy
 - k. To review and approve the Co-option Policy
 - l. To receive the report and action plan for the council's governance and accounting procedures following the internal auditor's recommendations and agree actions
12. To receive items for information only
13. To receive motions for the next agenda, and note that motions and papers for the next agenda must be received by the Clerk at least one week before the next meeting
14. Next meeting – to note the date, time and place of the next council meeting