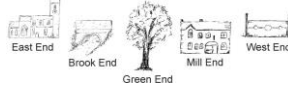


# Chadlington Parish Council



MINUTES 20220104

APRIL 1, 2022

7.30 PM

CHADLINGTON MEMORIAL HALL

<b>ATTENDEES</b>	Andrew Carpenter, Ann Gate, Andrew Hutchings, John Ingram, Hilary Moore (Chairman), Victoria Steffens Sixteen members of the public Anne Ogilvie - Clerk
<b>ABSENT</b>	Nil

**117 Welcome from the Chairman**

The Chairman welcomed everyone to the meeting.  
She welcomed the new councillors to the council.

**118 To receive apologies for absence**

WODC Councillor Dean Temple, OCC Councillor Liz Leffman

**119 To receive declarations of interest from Members regarding items on the agenda**

None.

**120 The Declaration of Acceptance of Office has to be signed on or before the first council meeting following the election. To approve the signing of the Declaration of Acceptance of new councillors unable to attend the council meeting on 01 April 2022, if required, on or before the next council meeting**

Motion not required as all new councillors had signed the Acceptance of Office.

**121 To approve and sign the minutes of the meeting on 14 March 2022**

It was **resolved** to approve the minutes of the meeting on 14 March 2022. The minutes were signed by the Chairman.

**122 Public participation – to allow members of the press/public to comment on any item on the agenda, or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 15 minutes in total and 3 minutes in person**

Members of the public gave their views regarding planning application 22/00613/FUL.

**123 Planning and enforcement**

The Clerk advised that a response had been received from WODC regarding the publishing of names and addresses with comments on the planning portal. They have stated that names and addresses have to be published, although signatures are redacted.

**a) Planning application 22/00613/FUL**

Extension to existing parking area to formalise temporary parking and provision of new access arrangements. Form new storage compound and associated landscaping – Diddly Squat Farm Shop, Chipping Norton Road, Chadlington (deferred from meeting on 14 March 2022)

It was **resolved** to object to this application.

The council was concerned that the application was contrary to West Oxfordshire Local Plan Policies, would have a harmful impact on the environment and local area, and be contrary to the Cotswolds AONB Management Plan 2018-2023. The council believed that a reasonable alternative is available to the applicant, by using the old airfield site for parking. If the LPA were minded to approve the application the council would like the following conditions imposed: that hours of operation be limited to daylight; that the operator implements a method to manage visitor numbers to prevent overflow parking on the highway, and that the approved landscaping is implemented and properly maintained. The council believed the decision should be passed to the Uplands Planning Committee and not be delegated to an officer.

**b) Planning application 22/00565/FUL**

Erection of single storey self contained living accommodation and associated works – Barley Hill Farm, Chipping Norton Road, Chadlington

The council had no comment on this application.

**124 Any planning applications or enforcement notices received before the date of the meeting 22/00726/HHD**

Erection of detached single storey outbuilding/study – Old Gable Barn, 6 Evenlode View, West End  
The council had no comment on this application.

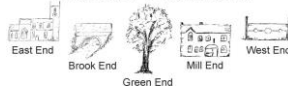
Signed

(Chairman)

Date

2022/12

# Chadlington Parish Council



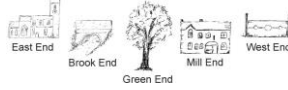
- 125 **Update of previous planning applications and enforcement actions**  
**21/03794/FUL** – Change of use of land from agricultural to domestic along with the formation of a tennis court, erection of a greenhouse and associated landscaping – Lower Court Farm, Green End, Chadlington  
Awaiting decision  
**21/01567/FUL** – External alterations to existing building to provide a new rear access door and replace existing roller shutters and gates with new solid roller shutter doors. Alterations to timber cladding to close gaps – Diddly Squat Farm Shop, Chipping Norton Road, Chadlington  
Under consideration  
**21/03949/FUL** – Extensions to and amalgamation of Westbridge and Centre Cottages to form a single dwellinghouse with external alterations to Old Forge Cottage for use as an annex to the new dwelling and construction of detached garden room. Associated works, change of use to extend domestic curtilage and create new parking area. Close existing and relocate vehicular access – Westbridge Cottage, Green End, Chadlington  
Under consideration  
**22/0358/HHD** – Single storey flat roof extension with lantern lights to existing roof – The Old Post Office, Chapel Row, Chadlington  
Under consideration  
**22/00225/LBC** – Replacement and repairs to existing windows – Lower Court Farm, Green End, Chadlington  
Under consideration  
**22/00371/HHD** – Single storey and two storey rear extensions – 2 Orchard Cottages, Chipping Norton Road, Chadlington  
Under consideration  
**22/00514/HHD** – Proposed single and two storey extensions to side and rear – 15 Orchard Cottages, Chipping Norton Road, Chadlington  
Under consideration  
**Various breaches of conditions attached to planning permissions** – Diddly Squat Farm, Chipping Norton Road, Chadlington  
Ongoing
- 126 **To ratify expenditure since the last meeting**  
It was **resolved** to ratify the following expenditure:  
Brian Hamblin                      Playground repairs £145.23    chq 100300    Public Health Act 1875, s164
- 127 **To approve the current payments**  
It was **resolved** to approve the following payments:  
Chadlington Memorial Hall    Hall hire                      £142.50                      chq 100301    LGA 1972 s111  
Anne Ogilvie                      Expense reimb              £7.58                      chq 100302    LGA 1972 s111  
Chadlington Memorial Hall    Hall hire                      £10.00                      chq 100303    LGA 1972 s111
- 128 **To instruct the bank signatories to sign the approved payments**  
It was **resolved** to instruct the bank signatories to sign the approved payments.
- 129 **To review and approve the Code of Conduct**  
It was **resolved** to approve the Code of Conduct.
- 130 **To consider training options for councillors and agree actions**  
The council discussed training options.  
It was **resolved** that the Clerk would carry out training session(s) for councillors before the ACM.
- 131 **To receive items for information only**  
- It was noted that the council needs to agree a date and format for the Annual Parish Meeting.  
- Weed control was discussed and it was agreed to delegate responsibility for this to the Clerk.
- 132 **To receive items for the next agenda, and note that items and papers for the next agenda must be received by the Clerk at least one week before the next meeting**  
- Speed Indication Devices  
It was noted that items and papers for the next agenda must be received by the Clerk at least one week before the next meeting.
- 133 **Next meeting – to note date, time and place of the next council meeting**  
Annual Council Meeting, Monday 09 May 2022, 7.30pm, at Chadlington Memorial Hall

Signed

(Chairman)

Date

# Chadlington Parish Council



- 134 **To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following item**  
It was **resolved** under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following item.
- 135 **To consider amend the Clerk's hours**  
It was **resolved** to increase the Clerk's hours to 8 hours per week, to be reviewed in six months or before if required.
- 136 The meeting was closed at 9.16 pm.

Signed

(Chairman)

Date

2022/14