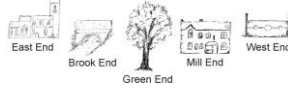


Chadlington Parish Council



MINUTES 20220304

MARCH 4, 2022

3.00 PM

CHADLINGTON MEMORIAL HALL

ATTENDEES	Zoe Townsend (out-going Chairman), Andrew Carpenter, John Ingram, Hilary Moore Two members of the public Anne Ogilvie - Clerk
ABSENT	Nil

The out-going Chairman opened the meeting.

28 To elect a Chairman of the Council

The following nomination was made - Hilary Moore: proposer – John Ingram, seconder – Andrew Carpenter. She was voted in by a show of hands.

It was **resolved** to appoint Hilary Moore as the Chairman.

The out-going Chairman left the meeting.

The new Chairman welcomed everyone to the meeting.

She thanked the out-going Chairman, and the two other councillors who had recently resigned, for their work for the Council.

The Clerk was asked to provide an update regarding the election for the three councillor vacancies. She advised that notification has been received from WODC that there will be an election on Thursday 24 March. The Memorial Hall will be the polling station. Poll cards are currently being delivered to electors. Five people will be standing for the three vacancies.

29 To elect a Vice-Chairman of the Council

The following nomination was made - Andrew Carpenter: proposer – John Ingram, seconder – Hilary Moore. He was voted in by a show of hands.

It was **resolved** to appoint Andrew Carpenter as the Vice-Chairman.

30 To receive apologies for absence

None.

31 To receive declarations of interest from Members regarding items on the agenda

None.

32 Public participation – to allow members of the press/public to comment on any item on the agenda, or bring any matter to the attention of the Council

A member of the public queried the permitted activities of the council until new councillors have been elected.

33 To approve the employment of the new Clerk

It was **resolved** to appoint Anne Ogilvie as the new Clerk. The agreed employment contract has been signed by the council.

It was noted that the council needs to manage its payroll. It was **resolved** to appoint TP Jones to run the council payroll.

34 To appoint an internal auditor for the year ending 31 March 2022

It was **resolved** to appoint Jane Olds as the internal auditor for the year ending 31 March 2022.

35 To review and approve Standing Orders

It was **resolved** to approve the Standing Orders.

36 To review and approve the Financial Regulations

It was **resolved** to approve the Financial Regulations.

37 To ratify the agreement for the production of poll cards for the March election

It was **resolved** to ratify the request to WODC to produce poll cards for the March election, cost to be added to the election cost.

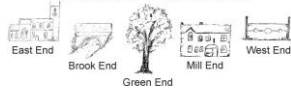
Signed

(Chairman)

Date

2022/6

Chadlington Parish Council



- 38 **Next meeting – to note date, time and place of the next council meeting**
Monday 14 March 2022, 7.30 pm, at Chadlington Memorial Hall.

The meeting was closed at 3.12 pm.

Signed

(Chairman)

Date

2022/7